## Westleigh Methodist Primary School Writing Progression of Skills and Knowledge

With God, all things are possible - Matthew 19:26
Love Teamwork Thankfulness Generosity Peace Forgiveness Equality Justice

EYFS


## Nursery - Writing

| By the end of Autumn Term | - Randomly scribble on the page, sometimes with both hands. <br> - Begin to balance when sitting | Key Vocabulary |
| :---: | :---: | :---: |
|  | - Make connections between my actions and the marks being made. <br> - Hold mark making equipment using the palmer grip. <br> - Control the marks on the page. <br> - Distinguish between the different marks I make. | mark sign symbol draw name copy letter |
| By the end of Spring Term | - Turn pages in a book. <br> - Control equipment like a jug and show increasing control over tools like pencils and crayons. <br> - Use a range of tools to make marks and show an interest in my own marks and others marks. <br> - Start to write some or all of their name. <br> - Start to write some identifiable letters within their name. |  |
| By the end of Summer Term | Handwriting <br> - Draw lines and circles in the air, on the floor or on large sheets of paper, balancing well and using whole arm and body. <br> - Use tools for mark making with control. <br> - Grip using five fingers or preferably two fingers and thumb for control. <br> - Use pincers, tweezers and threading equipment with increasing control and confidence. <br> - Copy shapes, letters and pictures. <br> Composition <br> - Tell an adult what they have drawn or painted. <br> - Use some of their print and letter knowledge in their early writing. For example: writing a pretend shopping list that starts at the top of the page; write ' $m$ ' for mummy. ( 5 term) <br> - Write some or all of their name. <br> - Write some letters accurately - mostly identifiable letters within their name. <br> Spelling <br> - Identify sounds from their own name in other words. <br> - Ascribe meaning to other marks, like on signage. <br> - Start to write some identifiable letters when labelling. <br> Grammar and Punctuation <br> - Recognise a capital letter at the start of a name. |  |
| Reception - Writing |  |  |
| By the end of Autumn Term | Handwriting <br> - Form recognisable letters (Phase 2). <br> Composition <br> - Write their first name correctly. <br> - Write their surname correctly. | Key Vocabulary mark sign symbol draw |


|  | - Use some identifiable letters (Phase 2) to communicate meaning and use them to write words, captions, sentences and labels. <br> Spelling <br> - Spell words by identifying the sounds and then writing the sound with letter/s (Phase 2). <br> - Segment and blend the sounds in simple words and name sounds (Phase 2). <br> - Spell ‘Tricky Words’ from Phase 2 mostly correctly. <br> Grammar and Punctuation <br> - Recognise a capital letter at the start of a name and a sentence. | name copy letter alphabet lowercase finger space above below base line |
| :---: | :---: | :---: |
| By the end of Spring Term | Handwriting <br> - Form recognisable letters (Phase 2 and Phase 3). <br> - Begin to use cursive lead-in lines (if appropriate from Phase 3 onwards). <br> - Sit on a chair with a straight back and my feet on the floor. <br> - Control finer tools when playing with dough. <br> - Use a tripod grasp. <br> - Form lower-case and capital letters correctly. <br> Composition <br> - Write their first name and surname correctly with a capital letter for each. <br> - Use mostly correctly formed letters (Phase 2 and Phase 3) to communicate meaning and use them to write words, captions, sentences and labels. <br> - Begin to rehearse what to write orally before writing. <br> - Begin to independently write short sentences with words with known sound-letter correspondences using a capital letter and full stop mostly correctly (Phase 2 and Phase 3). <br> - Begin to sequence sentences in a story. <br> - Read back their writing. <br> - Re-read what they have written to check that it makes sense. <br> Spelling <br> - Spell words by identifying the sounds and then writing the sound with letter/s (Phase 2 and Phase 3). <br> - Segment and blend the sounds in simple words and name sounds (Phase 2 and Phase 3). <br> - Spell 'Tricky Words' from Phase 2 and Phase 3 mostly correctly. <br> Grammar and Punctuation <br> - Mostly use full stops and capital letters in the correct places. | capital letter number word label caption <br> sentence <br> full stop story beginning middle end sequence phoneme grapheme letter names letter sounds initial sounds digraph trigraph split digraph word segment blend syllable tricky words |
| By the end of Summer 1 <br> Early Learning Goal | ELG: Writing <br> Children at the expected level of development will: <br> - Write recognisable letters, most of which are correctly formed; <br> - Spell words by identifying sounds in them and representing the sounds with a letter or letters; <br> - Write simple phrases and sentences that can be read by others. |  |
|  |  | Year 6 |


|  | National Curriculum | National Curriculum | National Curriculum | National Curriculum | National Curriculum | National Curriculum |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Genres |  | - writing narratives about personal experiences and those of others (real and fictional) G Spiritual <br> - writing about real events G <br> - writing poetry $G$ Spiritual <br> - writing for different purposes $G$ | - discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar R | - discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar R | - in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed $A$ <br> - identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own A | - in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed $R$ <br> - identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own A |
| Composition | - discuss what they have written with the teacher or other pupils R Social <br> - saying out loud what they are going to write about A <br> - composing a sentence orally before writing it A <br> - re-reading what they have written to check that it makes sense A <br> - sequencing sentences to form short narratives $G$ | - planning or saying out loud what they are going to write about A <br> - writing down ideas and/or key words, including new vocabulary A <br> - encapsulating what they want to say, sentence by sentence A <br> - evaluating their writing with the teacher and other pupils A Social <br> - re-reading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form $A$ <br> - proof-reading to check for errors in spelling, grammar and punctuation A | - discussing and recording ideas $R$ <br> - composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures R <br> - in non-narrative material, using simple organisational devices (headings and subheadings) $A$ <br> - organising paragraphs around a theme/as a way to group related material A <br> - assessing the effectiveness of their own and others' writing and suggesting improvements $A$ Social <br> - proposing changes to grammar and vocabulary to improve consistency A <br> - proof-read for spelling and punctuation errors A <br> - in narratives, creating settings, characters and plot G | - discussing and recording ideas $R$ <br> - proof-read for spelling and punctuation errors $R$ <br> - assessing the effectiveness of their own and others' writing and suggesting improvements R <br> Social <br> - composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures $A$ <br> - use of paragraphs around a theme A <br> - in non-narrative material, using simple organisational devices (headings and subheadings) A <br> - proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences A <br> - in narratives, creating settings, characters and plot $G$ | noting and developing initial ideas, drawing on reading and research where necessary R proofread for spelling and punctuation errors $R$ <br> - assessing the effectiveness of their own and others' writing R Social <br> selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning $A$ using further organisational and layout devices to structure text and to guide the reader $A$ proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning $A$ <br> - ensuring the consistent and correct use of tense throughout a piece of writing A <br> - using a wide range of devices to build | - noting and developing initial ideas, drawing on reading and research where necessary $R$ <br> - assessing the effectiveness of their own and others' writing R Social <br> - proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning R <br> - selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning A <br> - in narratives, describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action A <br> - ensuring the consistent and correct use of tense throughout a piece of writing A <br> - ensuring correct subject and verb agreement when using singular and plural A <br> - using further organisational and |


|  |  |  |  |  | cohesion within and across paragraphs G <br> - ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register G | layout devices to structure text and to guide the reader $A$ <br> - précising longer passages G <br> - using a wide range of devices to build cohesion within and across paragraphs $G$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary |
|  | sentence, sequence, beginning, middle, end, order, events, fiction, non-fiction, narrative, setting, characters, vocabulary, alliteration | genre, purpose, fiction, non-fiction, plan, plot, plot points, layout, paragraph, draft, proofread, evaluate, edit, error, onomatopoeia | genre, purpose, construct, rehearse, structure, synopsis (plot), narrative (fiction), non-narrative (non-fiction), headings, sub-headings, paragraph, theme, sections, proofread, evaluate, edit, simile | genre, purpose, compose, effective, technique, structure, synopsis (plot), narrative (fiction), nonnarrative (non-fiction), organisational device, headings, subheadings, paragraph, proof-read, evaluate, edit, simile, metaphor | genre, purpose, synopsis, protagonist, antagonist, craft, layout device, structure, cohesion, agreement, register, proof-read, evaluate, edit, simile, metaphor, personification | genre, purpose, intent, synopsis, protagonist, antagonist, precis, coherence, layout device, structure, formality, register, impact, proofread, evaluate, edit, assess, <br> simile, metaphor, personification, pathetic fallacy, idiom, oxymoron |
| Perform | - read their writing aloud clearly enough to be heard by their peers and the teacher. A Spiritual | - read aloud what they have written with appropriate intonation to make the meaning clear $A$ Spiritual | - read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear $G$ Spiritual | - read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear $G$ Spiritual | - perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear. A Spiritual | - perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear. A <br> Spiritual |
|  | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary |
|  | aloud, listener, rhyme, poem, repeat, chant, alliteration | type, purpose, perform, recite, repertoire, intonation, voice, onomatopoeia | forms, purpose, prepare, rehearse, audience, pitch, tone, volume, actions, verse, structure | poetic form, purpose, dynamics (volume), facial expression, body language | poetic form, purpose amplify, stanza, rhyme scheme, rhythm, subject matter, gesture | poetic form, purpose, intent, prose, cadence, non-verbal communication, pace |
| Grammar <br> (linked to Appendix 2) | - joining words and joining clauses using and A | - expanded noun phrases for description and specification R <br> - use of progressive form of verbs in present and past tense R <br> - the consistent use of present and past tenses consistently R | - using the present perfect form of verbs in contrast to the simple past tense R <br> - extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although A | - appropriate choice of pronoun or noun to aid cohesion and avoid repetition R <br> - noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases A <br> - using fronted adverbials A | - use a thesaurus R <br> - using expanded noun phrases to convey complicated information concisely R <br> - converting nouns or adjectives into verbs using suffixes (e.g. ate) $R$ <br> - verb prefixes (e.g. dis-, mis-) R | - use a thesaurus $R$ <br> - using passive verbs to affect the presentation of information in a sentence $A$ <br> - the difference between structures that are appropriate for formal speech and writing, |



|  |  | comparative, superlative, adverbs |  | plural, singular, possessive, verb, inflection |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Punctuation <br> (linked to <br> Appendix 2) | - using a capital letter for names of people, places, the days of the week, and the personal pronoun 'I' A <br> - beginning to demarcate sentences using a capital letter and a full stop $A$ <br> - beginning to demarcate sentences using a question mark or exclamation mark G | - learning how to use both familiar and new punctuation correctly, including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted forms and the possessive (singular) G | - introduction to inverted commas to punctuate direct speech $G$ | - use of commas after fronted adverbials <br> - use of apostrophes to mark singular and plural possession G <br> - use of inverted commas and other punctuation to indicate direct speech G | - using commas to clarify meaning or avoid ambiguity $G$ <br> - using brackets, dashes or commas to indicate parenthesis $G$ | - the use of ellipsis R <br> - punctuating bullet points consistently to list information $R$ <br> - using hyphens to avoid ambiguity G <br> - using semicolons, colons or dashes to mark the boundary between independent clauses G <br> - using a colon to introduce a list and use of a semi- colon within lists G |
|  | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary |
|  | capital letter, full stop, sentence, statement, question, question mark, exclamation mark, proper noun, personal pronoun | capital letter, full stop, sentence, statement, question, question mark, exclamation, exclamation mark, apostrophe, possessive/possession, singular, plural, contraction, comma, conjunction | speech marks, inverted commas, direct speech, dialogue | comma, demarcate, fronted adverbial, apostrophe, possessive/possession, singular, plural, inverted commas, direct speech, indirect/reported speech, dialogue | clarify, ambiguity, uncertainty, demarcate, bracket, dash, pair, parenthesis | ellipsis, bullet point, hyphen, ambiguity, demarcate, semi-colon, colon, dash, boundary, independent (main) clause, subordinate clause |
| Spelling <br> See English Appendix 1: <br> Spelling for further break down of statutory requirements and guidance. | - name the letters of the alphabet in order R <br> - using letter names to distinguish between alternative spellings of the same sound $R$ <br> - spell the days of the week A <br> - using the spelling rule for adding -s or -es as the plural marker for nouns and the third person singular marker for verbs $A$ <br> - using the prefix un- A <br> - write from memory simple sentences dictated by the teacher that include | - segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly $R$ <br> - learning new ways of spelling phonemes for which 1 or more spellings are already known, and learn some words with each spelling, including a few common homophones R - write from memory simple sentences dictated by the teacher that include | - use further prefixes and suffixes and understand how to add them R <br> - write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far. R <br> - use the first 2 or 3 letters of a word to check its spelling in a dictionary A <br> - spell further homophones $G$ <br> - spell words that are often misspelt (Appendix 1) G | - use further prefixes and suffixes and understand how to add them $R$ <br> - use the first 2 or 3 letters of a word to check its spelling in a dictionary $R$ <br> - write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far R <br> - spell further homophones A <br> - spell words that are often misspelt (Appendix 1) G <br> - place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals G | - use further prefixes and suffixes and understand the guidance for adding them R <br> - use dictionaries to check the spelling and meaning of words $R$ <br> - use the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary R <br> - continue to distinguish between homophones and other words which are often confused $A$ | - use further prefixes and suffixes and understand the guidance for adding them R <br> - use dictionaries to check the spelling and meaning of words R <br> - continue to distinguish between homophones and other words which are often confused $A$ <br> - use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in Appendix 1 G |


|  | words using the GPCs and common exception words taught so far. A <br> - $\quad$ spell words containing each of the 40+ phonemes taught $G$ <br> - spell common exception words $G$ <br> - using the suffixes ing, -ed, -er and -est where no change is needed in the spelling of root words $G$ <br> - apply simple spelling rules and guidance from Appendix 1 G | words using the GPCs, common exception words and punctuation taught so far. R <br> - distinguishing between homophones and near-homophones learning the possessive apostrophe (singular) A <br> - add suffixes to spell longer words, including -ment, ness, -ful, -less, -ly G <br> - learning to spell common exception words G <br> - learning to spell more words with contracted forms $G$ <br> - apply spelling rules and guidelines from Appendix 1 G | - place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals $G$ |  | - $\quad$ spell some words with 'silent' letters |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary |
|  | phoneme, grapheme, letters, alphabet, digraph, trigraph, split digraph, word, segment, blend, consonant, vowel syllable, adjacent, alternative, pronunciation, tricky words | :root word, prefix, suffix, compound word, homophone, silent letter, singular, plural, contractions, apostrophe, possession, exception | root word, prefix, suffix, origin, syllable, stressed, unstressed, regular, irregular | root word, prefix, suffix, etymology, morphology, morpheme, inflection, modify | root word, prefix, suffix, affixes, base word, silent letter, homograph | root word, prefix, suffix, affixes, base word, derivational, inflectional, hyphen |
| Handwriting | - sit correctly at a table, holding a pencil comfortably and correctly R <br> - begin to form lowercase letters in the correct direction, starting and finishing in the right place $R$ <br> - form capital letters $R$ <br> - form digits 0-9 R | - write capital letters and digits of the correct size, orientation and relationship to one another and to lowercase letters $R$ <br> - use spacing between words that reflects the size of the letters. | - use the diagonal and horizontal strokes that are needed to join letters R <br> - increase the legibility, consistency and quality of their handwriting (ensuring downstrokes are parallel and equidistant) | - increase the legibility, consistency and quality of their handwriting (lines spaced, ascenders/descenders not touching) R <br> - understand which letters, when adjacent to one another, are best left unjoined A | - choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters R <br> - choosing the writing implement that is best suited for a task $A$ | - choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters R <br> - choosing the writing implement that is best suited for a task R |


|  | - leaving spaces between words R <br> - understand which letters belong to which handwriting 'families' and to practise these $G$ <br> Key Vocabulary <br> digit, capital letter, lowercase, direction, ascender, descender, length, join, lead-in, hook, cursive, finger space | - form lower-caseletters of the correctsize relative to oneanother Astart using some ofthe diagonal andhorizontal strokesneeded to join lettersand understandwhich letters, whenadjacent to oneanother, are best leftun-joined G |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Key Vocabulary | Key Vocabulary | Key Vocabulary | Key Vocabulary |
|  |  |  | downstroke, diagonal, parallel, equidistant | legibility, consistency, adjacent | writing implement/instrument | writing implement/instrument, style, print |

