

Westleigh Methodist Primary School Writing Progression of Skills and Knowledge

With God, all things are possible – Matthew 19:26

Love Teamwork Thankfulness Generosity Peace Forgiveness Equality Justice



EYFS

The stages of grip development The stages of writing development For reference 16-26 months 22-36 months 30-50 months 40-60 months 16-26 months 22-36 months 40-60 months 30-50 months mu A+PIEDI Children have had lein A PO A experience with letters and print for several years now and are beginning to use letters in www children beginning to experiment As children develop Thehcanr several years now and are beginning to use letters in my better control over sele 3 the muscles in their 8Pt 6 with sounds and the initial sounds of their own writing Usually children to change and This is the period when young children are words just figuring out that their movements result in controlled. Toddlers may make repeated marks on the page represented. with the letters in We win to the s the lines and scribbles they see on the page. AEB 2T Palmer Grasp and Five finger Grasp and Tripod Grasp (Three finger) These scribbles are usually the result of large Fisted Grasp and open circles, consonant familiar to them movements from the shoulder, with the diagonal, curved, horizontal or vertical lines. Over time, sounds are represented. We then see They also make "pretend letters" crayon or marker held in the child's fist. Fist grip. Children younger Pincer grip. Once children Most children reach a Four-finger grip. As children There is joy in creating art at all ages, but at than one year old typically gain fine motor control, develop strong fine motor mature three-finger grip by children make the inventive this stage especially, many children relish the age 5 or 6. In this hand grip transition to holding the crayon or marke reach for and hold items they typically progress from skills, a true pincer grip feedback they are getting from their senses: shapes, and will often assume that their created with their entire fist. When using a fist grip to a fouremerges. With this grip, a a utensil is held between the way the crayon feels, the smell of the between their thumb vowels. fingered grip. With a fourthumb, index and middle using a pencil or crayon, a child uses only his thumb paint, the squishy-ness of the clay. and pointer finger. letter must be real young child will hold the Finally we have transitional fingered grip, a child uses and index finger to hold fingers. They might have because it looks ike other letters they have seen. item in their closed fist with all four fingers together to and manipulate small tense fingers at first and letters and letter writing with better attempts and their little finger closest to hold an object against his objects. With a pincer grip, continue to use wrist the paper and thumb on thumb. This grip gives a a child can easily twist movements as they did 12348 we now see lene strings, letter groups and print from the child greater control when dials, turn the pages of a with the five-finger grip, but spelling and some use of punctuation. holding small item. book, open and close a they will eventually gain 8 dna zip, and use crayons or more fine motor control pencils with precision. and will start to use finger movements to make shapes and letters

	Nursery - Writing	
By the end of Autumn Term	 Randomly scribble on the page, sometimes with both hands. Begin to balance when sitting. Make connections between my actions and the marks being made. Hold mark making equipment using the palmer grip. Control the marks on the page. Distinguish between the different marks I make. 	mark sign symbol draw
By the end of Spring Term	 Turn pages in a book. Control equipment like a jug and show increasing control over tools like pencils and crayons. Use a range of tools to make marks and show an interest in my own marks and others marks. Start to write some or all of their name. Start to write some identifiable letters within their name. 	name copy letter
By the end of Summer Term	 Handwriting Draw lines and circles in the air, on the floor or on large sheets of paper, balancing well and using whole arm and body. Use tools for mark making with control. Grip using five fingers or preferably two fingers and thumb for control. Use pincers, tweezers and threading equipment with increasing control and confidence. Copy shapes, letters and pictures. Composition Tell an adult what they have drawn or painted. Use some of their print and letter knowledge in their early writing. For example: writing a pretend shopping list that starts at the top of the page; write 'm' for mummy. (5 term) Write some or all of their name. Write some letters accurately - mostly identifiable letters within their name. Spelling Identify sounds from their own name in other words. Ascribe meaning to other marks, like on signage. 	
	Start to write some identifiable letters when labelling. Grammar and Punctuation Recognise a capital letter at the start of a name. Reception - Writing	
By the end of	Handwriting • Form recognisable letters (Phase 2).	Key Vocabulary

By the end of Autumn Term - Form recognisable letters (Phase 2). Composition - Write their first name correctly. Write their surname correctly.

Use some identifiable letters (Phase 2) to communicate meaning and use them to write words, captions, sentences and labels. name copy Spelling letter Spell words by identifying the sounds and then writing the sound with letter/s (Phase 2). alphabet Segment and blend the sounds in simple words and name sounds (Phase 2). lowercase Spell 'Tricky Words' from Phase 2 mostly correctly. finger space above **Grammar and Punctuation** below Recognise a capital letter at the start of a name and a sentence. base line capital letter By the end of Handwriting number Form recognisable letters (Phase 2 and Phase 3). **Spring Term** word Begin to use cursive lead-in lines (if appropriate from Phase 3 onwards). label Sit on a chair with a straight back and my feet on the floor. caption Control finer tools when playing with dough. sentence Use a tripod grasp. full stop Form lower-case and capital letters correctly. story beginning Composition middle Write their first name and surname correctly with a capital letter for each. end Use mostly correctly formed letters (Phase 2 and Phase 3) to communicate meaning and use them to write words, captions. sequence sentences and labels. phoneme Begin to rehearse what to write orally before writing. grapheme Begin to independently write short sentences with words with known sound-letter correspondences using a capital letter and full letter names stop mostly correctly (Phase 2 and Phase 3). letter sounds Begin to sequence sentences in a story. initial sounds Read back their writing. digraph Re-read what they have written to check that it makes sense. trigraph Spelling split digraph Spell words by identifying the sounds and then writing the sound with letter/s (Phase 2 and Phase 3). word Segment and blend the sounds in simple words and name sounds (Phase 2 and Phase 3). segment Spell 'Tricky Words' from Phase 2 and Phase 3 mostly correctly. blend svllable **Grammar and Punctuation** tricky words Mostly use full stops and capital letters in the correct places. By the end of **ELG: Writing** Children at the expected level of development will: Summer 1 - Write recognisable letters, most of which are correctly formed; - Spell words by identifying sounds in them and representing the sounds with a letter or letters; **Early Learning** - Write simple phrases and sentences that can be read by others. Goal Year 2 Year 3 Year 5 Year 1 Year 4 Year 6

	National	National	National	National	National	National
	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum	Curriculum
Genres		writing narratives about personal experiences and those of others (real and fictional) G Spiritual writing about real events G writing poetry G Spiritual writing for different purposes G	discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar R	discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar R	in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed A identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own A	in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed R identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own A
Composition	discuss what they have written with the teacher or other pupils R Social saying out loud what they are going to write about A composing a sentence orally before writing it A re-reading what they have written to check that it makes sense A sequencing sentences to form short narratives G	planning or saying out loud what they are going to write about A writing down ideas and/or key words, including new vocabulary A encapsulating what they want to say, sentence by sentence A evaluating their writing with the teacher and other pupils A Social re-reading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form A proof-reading to check for errors in spelling, grammar and punctuation A	discussing and recording ideas R composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures R in non-narrative material, using simple organisational devices (headings and subheadings) A organising paragraphs around a theme/as a way to group related material A assessing the effectiveness of their own and others' writing and suggesting improvements A Social proposing changes to grammar and vocabulary to improve consistency A proof-read for spelling and punctuation errors A in narratives, creating settings, characters and plot G	 discussing and recording ideas R proof-read for spelling and punctuation errors R assessing the effectiveness of their own and others' writing and suggesting improvements R Social composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures A use of paragraphs around a theme A in non-narrative material, using simple organisational devices (headings and subheadings) A proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences A in narratives, creating settings, characters and plot G 	noting and developing initial ideas, drawing on reading and research where necessary R proofread for spelling and punctuation errors R assessing the effectiveness of their own and others' writing R Social selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning A using further organisational and layout devices to structure text and to guide the reader A proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning A ensuring the consistent and correct use of tense throughout a piece of writing A using a wide range of devices to build	 noting and developing initial ideas, drawing on reading and research where necessary R assessing the effectiveness of their own and others' writing R Social proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning R selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning A in narratives, describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action A ensuring the consistent and correct use of tense throughout a piece of writing A ensuring correct subject and verb agreement when using singular and plural A using further organisational and

					cohesion within and across paragraphs G ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register G	layout devices to structure text and to guide the reader A • précising longer passages G • using a wide range of devices to build cohesion within and across paragraphs G
	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary
	sentence, sequence, beginning, middle, end, order, events, fiction, non-fiction, narrative, setting, characters, vocabulary, alliteration	genre, purpose, fiction, non-fiction, plan, plot, plot points, layout, paragraph, draft, proof- read, evaluate, edit, error, onomatopoeia	genre, purpose, construct, rehearse, structure, synopsis (plot), narrative (fiction), non-narrative (non-fiction), headings, sub-headings, paragraph, theme, sections, proofread, evaluate, edit, simile	genre, purpose, compose, effective, technique, structure, synopsis (plot), narrative (fiction), non- narrative (non-fiction), organisational device, headings, sub- headings, paragraph, proof-read, evaluate, edit, simile, metaphor	genre, purpose, synopsis, protagonist, antagonist, craft, layout device, structure, cohesion, agreement, register, proof-read, evaluate, edit, simile, metaphor, personification	genre, purpose, intent, synopsis, protagonist, antagonist, précis, coherence, layout device, structure, formality, register, impact, proofread, evaluate, edit, assess, simile, metaphor, personification, pathetic fallacy, idiom, oxymoron
Perform	read their writing aloud clearly enough to be heard by their peers and the teacher. A Spiritual	read aloud what they have written with appropriate intonation to make the meaning clear A Spiritual	read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear G Spiritual	read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear G Spiritual	perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear. A Spiritual	perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear. A Spiritual
	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary
	aloud, listener, rhyme, poem, repeat, chant, alliteration	type, purpose, perform, recite, repertoire, intonation, voice, onomatopoeia	forms, purpose, prepare, rehearse, audience, pitch, tone, volume, actions, verse, structure	poetic form, purpose, dynamics (volume), facial expression, body language	poetic form, purpose amplify, stanza, rhyme scheme, rhythm, subject matter, gesture	poetic form, purpose, intent, prose, cadence, non-verbal communication, pace
Grammar (linked to Appendix 2)	joining words and joining clauses using and A	expanded noun phrases for description and specification R use of progressive form of verbs in present and past tense R the consistent use of present and past tenses consistently R	using the present perfect form of verbs in contrast to the simple past tense R extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although A	 appropriate choice of pronoun or noun to aid cohesion and avoid repetition R noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases A using fronted adverbials 	use a thesaurus R using expanded noun phrases to convey complicated information concisely R converting nouns or adjectives into verbs using suffixes (e.g. – ate) R verb prefixes (e.g. dis-, mis-) R	use a thesaurus R using passive verbs to affect the presentation of information in a sentence A the difference between structures that are appropriate for formal speech and writing,

	sentences with different forms: statement, question, exclamation, command A subordination (using when, if, that, or because) and coordination (using or, and, or but) A some features of written Standard English G formation of nouns using suffixes (e.g. – ness, –er) and by compounding (e.g. whiteboard, superman) G formation of adjectives using suffixes (e.g. ful, – less) G use of the suffixes (e.g. – er, – est) in adjectives and the use of –ly in Standard English to turn adjectives into adverbs G	expressing time, place and cause using conjunctions, adverbs or prepositions A form nouns using prefixes (e.g. super, anti-, auto-) G use the correct form of a or an according to whether the next word begins with a consonant or vowel G word families based on common words, showing how words are related in form and meaning (solve, solution, dissolve, insoluble) G	 using conjunctions, adverbs and prepositions to express time and cause (and place) A extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although G the grammatical difference between plural and possessive -s G Standard English forms of verb inflections (e.g. I did vs I done) G 	using modal verbs or adverbs to indicate degrees of possibility A using relative clauses beginning with who, which, where, when, whose, that or with an implied (i.e. omitted) relative pronoun G devices to build cohesion, including adverbials of time, place and number to link ideas across paragraphs G using the perfect form of verbs to mark relationships of time and cause G	including subjunctive forms G Social difference in vocabulary typical of informal and formal speech/writing G Social how words are related by meaning as synonyms and antonyms G linking ideas across paragraphs using a wider range of cohesive devices: repetition of a word or phrase G
Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary
sentence, join, co- ordinating, conjunction	noun, phrase, adjective, description, expanded noun phrase, comma verb, tense (simple present, simple past, progressive/continuous) sentence, form, statement, question, exclamation, command, simple sentence, compound sentence, cordination, complex sentence, subordination, conjunction, Standard English, root word, prefix, suffix, singular, plural, noun, compound word, noun phrase, adjectives,	verb, tense (simple present, simple past, present perfect tense), clause, verb, simple sentence, compound sentence, complex sentence, conjunction, coordinating, subordinating, main clause, subordinate clause adverb, how, where, when, preposition, position, determiner, vowel, consonant, root word, prefix, suffix, word family	appropriate, pronoun, noun, cohesion, repetition, phrase, modify, noun phrase, prepositional phrase, position, fronted adverbial, manner, place, time, conjunction, adverb, preposition, position, clause, verb, simple sentence, compound sentence, complex sentence, conjunction, co-ordinating, subordinating, main clause, subordinate clause	synonym, antonym, phrase, noun phrase, expanded noun phrase, root word, prefix, suffix, affixes, base word, modal verb, possibility, certainty, subordinate clause, relative clause, embedded, omitted, relative pronoun, device, cohesion, adverbial, perfect form/tense	synonym, antonym, connotation active verb, passive verb, subject, object, formal, informal, register, subjunctive form, mood, hypothetical situation, cohesion

Punctuation (linked to Appendix 2)	using a capital letter for names of people, places, the days of the week, and the personal pronoun 'I' A beginning to demarcate sentences using a capital letter and a full stop A beginning to demarcate sentences using a question mark or exclamation mark G	comparative, superlative, adverbs • learning how to use both familiar and new punctuation correctly, including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted forms and the possessive (singular) G	introduction to inverted commas to punctuate direct speech G	plural, singular, possessive, verb, inflection use of commas after fronted adverbials A use of apostrophes to mark singular and plural possession G use of inverted commas and other punctuation to indicate direct speech G	using commas to clarify meaning or avoid ambiguity G using brackets, dashes or commas to indicate parenthesisG	the use of ellipsis R punctuating bullet points consistently to list information R using hyphens to avoid ambiguity G using semicolons, colons or dashes to mark the boundary between independent clauses G using a colon to introduce a list and use of a semi-colon within lists G
	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary
	capital letter, full stop, sentence, statement, question, question mark, exclamation mark, proper noun, personal pronoun	capital letter, full stop, sentence, statement, question, question mark, exclamation, exclamation mark, apostrophe, possessive/possession, singular, plural, contraction, comma, conjunction	speech marks, inverted commas, direct speech, dialogue	comma, demarcate, fronted adverbial, apostrophe, possessive/possession, singular, plural, inverted commas, direct speech, indirect/reported speech, dialogue	clarify, ambiguity, uncertainty, demarcate, bracket, dash, pair, parenthesis	ellipsis, bullet point, hyphen, ambiguity, demarcate, semi-colon, colon, dash, boundary, independent (main) clause, subordinate clause
Spelling See English Appendix 1: Spelling for further break down of statutory requirements and guidance.	name the letters of the alphabet in order R using letter names to distinguish between alternative spellings of the same sound R spell the days of the week A using the spelling rule for adding –s or –es as the plural marker for nouns and the third person singular marker for verbs A using the prefix un– A write from memory simple sentences dictated by the teacher that include	segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly R learning new ways of spelling phonemes for which 1 or more spellings are already known, and learn some words with each spelling, including a few common homophones R write from memory simple sentences dictated by the teacher that include	use further prefixes and suffixes and understand how to add them R write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far. R use the first 2 or 3 letters of a word to check its spelling in a dictionary A spell further homophones G spell words that are often misspelt (Appendix 1) G	use further prefixes and suffixes and understand how to add them R use the first 2 or 3 letters of a word to check its spelling in a dictionary R write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far R spell further homophones A spell words that are often misspelt (Appendix 1) G place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals G	use further prefixes and suffixes and understand the guidance for adding them R use dictionaries to check the spelling and meaning of words R use the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary R continue to distinguish between homophones and other words which are often confused A	use further prefixes and suffixes and understand the guidance for adding them R use dictionaries to check the spelling and meaning of words R continue to distinguish between homophones and other words which are often confused A use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in Appendix 1 G

	words using the GPCs and common exception words taught so far. A • spell words containing each of the 40+ phonemes taught G • spell common exception words G • using the suffixes – ing, –ed, –er and –est where no change is needed in the spelling of root words G • apply simple spelling rules and guidance from Appendix 1 G	words using the GPCs, common exception words and punctuation taught so far. R distinguishing between homophones and near-homophones learning the possessive apostrophe (singular) A add suffixes to spell longer words, including -ment, - ness, -ful, -less, -ly G learning to spell common exception words G learning to spell more words with contracted forms G apply spelling rules and guidelines from Appendix 1 G	place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals G		spell some words with 'silent' letters G	
	phoneme, grapheme, letters, alphabet, digraph, trigraph, split digraph, word, segment, blend, consonant, vowel syllable, adjacent, alternative, pronunciation, tricky words	Every Vocabulary :root word, prefix, suffix, compound word, homophone, silent letter, singular, plural, contractions, apostrophe, possession, exception	root word, prefix, suffix, origin, syllable, stressed, unstressed, regular, irregular	Key Vocabulary root word, prefix, suffix, etymology, morphology, morpheme, inflection, modify	root word, prefix, suffix, affixes, base word, silent letter, homograph	root word, prefix, suffix, affixes, base word, derivational, inflectional, hyphen
Handwriting	sit correctly at a table, holding a pencil comfortably and correctly R begin to form lower-case letters in the correct direction, starting and finishing in the right place R form capital letters R form digits 0-9 R	write capital letters and digits of the correct size, orientation and relationship to one another and to lowercase letters R use spacing between words that reflects the size of the letters. R	use the diagonal and horizontal strokes that are needed to join letters R increase the legibility, consistency and quality of their handwriting (ensuring downstrokes are parallel and equidistant) A	increase the legibility, consistency and quality of their handwriting (lines spaced, ascenders/descenders not touching) R understand which letters, when adjacent to one another, are best left unjoined A	 choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters R choosing the writing implement that is best suited for a task A 	 choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters R choosing the writing implement that is best suited for a task R

leaving spaces between words R understand which letters belong to which handwriting 'families' and to practise these G	form lower-case letters of the correct size relative to one another A start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left un-joined G				
Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary	Key Vocabulary
digit, capital letter, lower- case, direction, ascender, descender, length, join, lead-in, hook, cursive, finger space	orientation, lower-case, ascender, descender, diagonal, horizontal, strokes, adjacent, un- joined	downstroke, diagonal, parallel, equidistant	legibility, consistency, adjacent	writing implement/instrument	writing implement/instrument, style, print